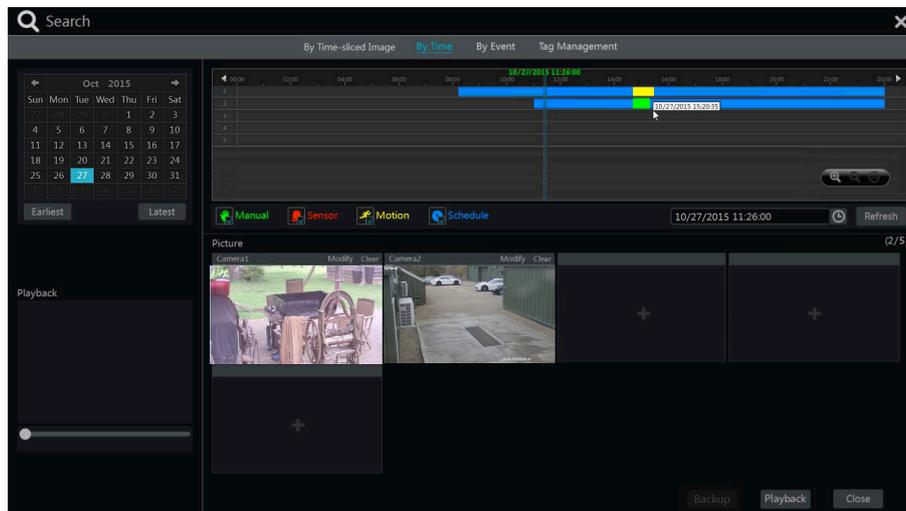


How to back up footage

Footage can be backed up through network via a computer or USB memory stick. The file system of external drives or memory sticks should be FAT32 format, which can be checked on a computer under its properties.

Search & Backup by Time

1. Click Start→Search and Backup→By Time this will allow you to both search through past footage and backup that footage from one page.
2. Click **+** on the one of the blank boxes under picture to add a camera or multiple cameras from the pop up box. These will be the cameras that get backed up when we get to the last stage. Additionally click “Modify” on the top right corner of the camera window to change the camera and click “Clear” to remove the camera.



3. Click the camera window to highlight it and you will notice that it plays on the left under the calendar. The playback is in 30 minute segments and can be scrubbed through with the slider bar underneath or to move to a different time just click in the time line at the top and click the camera image again to play from there. For further precision click  under the time line to set the time.
4. Make a note of the start date and time and end date and time then click “Set backup Time” button and input the relevant information. It will then give you the duration of the recording as well as the data size it will take up on the memory stick.
5. Click “Backup” button to pop up the “Record Backup” window. Select the device name, backup format (choose .AVI if you want to view the footage on a player such as VLC or 5k Player) and path and then click “Backup” button to start the backup.

